WESTMINSTER COMMUNITY CHARTER SCHOOL AGENDA FOR BOARD MEETING TO BE HELD ON WEDNESDAY, NOVEMBER 20, 2024 3:30PM

Location - Westminster Community Charter School

- 1) Call meeting to order
- 2) Review 10-30-24 Minutes
- 3) Public Comment Period

4)	WCCS 2023-24 Audit Review {Diallo}	3:35pm-3:50pm
5)	Reading League Conference {Makowski}	3:50pm-4:00pm
6)	Principal Report {Gerchman}	4:00pm-4:15pm
7)	Advisory Board Committee Updates {All}	4:15pm-4:25pm
8)	Financial Update { Ferrino }	4:25pm-4:35pm

- 9) Consider the adoption of the following resolutions:
 - 2024 057 <u>APPROVAL OF EXPENDITURES OVER \$25,000.</u>
 - 2024 058 <u>APPROVAL OF 2024-25 STAFF HANDBOOK.</u>
 - 2024 059 <u>CONTRACT WITH JAMIEN EUTSEY.</u>

2024 – 060 <u>CONTRACT WITH YOUNG WOMEN'S EMPOWERMENT</u> <u>ACADEMY (YWEA).</u>

10) New Business

If required

WESTMINSTER COMMUNITY CHARTER SCHOOL BOARD MEETING NOVEMBER 20, 2024 MINUTES

In attendance at the Board meeting were:

Terenda Brown Liz Czarnecki Raquel Schmidt Rosalyn Taylor

- Chair Schmidt called the meeting to order at 3:30p.m.
- The October 30, 2024 minutes were reviewed and approved.
- WCCS 2023-24 Audit Review Ms. Diallo from Lumsden & McCormick presented the 2023-24 audit report.
- **Reading League Presentation** Maria Makowski provided an overview of key takeaways and lessons learned at the Reading League conference and how they are being used at Westminster.
- **Principal Report** Teresa Gerchman's updates included 2023-24 NYS assessment scores for Math, ELA and Science, interim assessments stats, quick stats to include enrollment, attendance, disciplinary action and staffing. Additionally shared were the October classroom walkthroughs and how we are tracking against our strategic plan along with corrective action plan details. Finally, a list of upcoming events November-December was shared.
- Advisory Board Committee Discussion final Advisory Board Committees were shared with the group. Liz Czarnecki, Chair of the Academic Advisory Board shared the minutes for the committee meeting. Danielle Gorsky has asked to join the Governance Committee. The other Advisory Board Committees to include Finance, Governance and School Culture will be scheduled in the near future.
- **Financial Update** Pam Fekete reviewed the following financial reports: summary balance sheet as of October 31, 2024 and July 1, 2024 to June 30, 2025 actual vs. budget year to date.

After thorough discussion and upon motion duly made and seconded, the following resolutions were unanimously adopted by the Board of Trustees:

2024 - 057 APPROVAL OF EXPENDIT	<u> ГURES OVER \$25,000.</u>
Buffalo Board of Education Benefit	ts Dept. \$70.865.22
\circ Highmark BC/BS	
NYSTRS	\$166,314.94

2024 – 058 <u>APPROVAL OF 2024-25 STAFF HANDBOOK</u>. Resolved: That the Westminster Community Charter School 2024-25 Staff Handbook be approved.

2024 – 059 <u>CONTRACT WITH JAMIEN EUTSEY</u>. Resolved: That the contract with Jamien Eutsey to provide coaching services for the 2024-25 boys' basketball team at Westminster Community Charter School be approved. The cost for this service is \$1,000.

WESTMINSTER COMMUNITY CHARTER SCHOOL BOARD MEETING NOVEMBER 20, 2024 MINUTES

2024 – 060 <u>CONTRACT WITH YOUNG WOMEN'S EMPOWERMENT ACADEMY (YWEA).</u> Resolved: That the contract with Young Women's Empowerment Academy (YWEA) to provide mentoring for 20 students from November 6, 2024 to April 16, 2025 at Westminster Community Charter School be approved. The cost for this service will not exceed \$4,500.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Amy J. Mesi

Board Secretary