

**WESTMINSTER COMMUNITY CHARTER SCHOOL
AGENDA FOR BOARD MEETING TO BE HELD ON
WEDNESDAY, AUGUST 14, 2024 AT 11:15AM
Location – Westminster Community Charter School**

- 1) Call meeting to order
- 2) Review 06-26-24 Minutes
- 3) Public Comment Period
- 4) Financial Update **{Ferrino}**
- 5) Consider the adoption of the following resolutions:
 - 2024 - 032 APPROVAL OF EXPENDITURES OVER \$25,000.
 - 2024 – 033 CONTRACT WITH THE BUFFALO HEARING AND SPEECH CENTER.
 - 2024 – 034 WCCS SIGNERS FOR OPERATING ACCOUNT.
 - 2024 – 035 CONTRACT FOR STUDENT WORKER SERVICES.
 - 2024 – 036 APPROVAL OF 2024-25 STAFFING TERMINATIONS.
 - 2024 – 037 CONTRACT WITH DOYLE SECURITY.
 - 2024 - 038 AGREEMENT WITH HEARTLAND SCHOOL SOLUTIONS.
- 6) New Business **If required**

**WESTMINSTER COMMUNITY CHARTER SCHOOL
BOARD MEETING
AUGUST 14, 2024 MINUTES**

In attendance at the Board meeting were:

Terenda Brown
Liz Czarnecki
Raquel Schmidt
Rosalyn Taylor

- Chair Schmidt called the meeting to order at 11:45 a.m.
- The June 26, 2024 minutes were reviewed and approved.
- **Financial Update** – Laura Ferrino reviewed the following financial reports: summary balance sheet as of June 30, 2024 and July 1, 2023 to June 30, 2024 actual vs. budget year to date.

After thorough discussion and upon motion duly made and seconded, the following resolutions were unanimously adopted by the Board of Trustees:

2024 - 032 APPROVAL OF EXPENDITURES OVER \$25,000.

- Buffalo Board of Education Benefits Dept. \$68,711.80
 - Highmark BC/BS (June 2024)
- Attuned Education Partners \$27,000.00
- Buffalo Board of Education Benefits Dept. \$77,520.86
 - Highmark BC/BS (July 2024)
- Buffalo Board of Education \$429,762.41
 - 2022-23 Maintenance
 - 2023-24 Maintenance

2024 – 033 CONTRACT WITH THE BUFFALO HEARING AND SPEECH CENTER. Resolved: That the contract with the Buffalo Hearing and Speech Center (BHSC) to provide speech services (\$73.25 per hour rate) to students at Westminster Community Charter School for the 2024-2025 school year be approved.

2024 – 034 WCCS SIGNERS FOR OPERATING ACCOUNT. Resolved: That Raquel Schmidt be authorized to verify the appropriateness of school payments and serve as the primary or counter signer of checks in any amount for the school’s General Operating Checking Account. (All checks must have two signers.)

2024 – 035 CONTRACT FOR STUDENT WORKER SERVICES. Resolved: That two student workers perform various summer work duties from July 08 to August 23, 2024 be approved.

2024 – 036 APPROVAL OF 2024-25 STAFFING TERMINATIONS. Resolved: That the Board approve the terminations of the following Westminster Community Charter School staff effective the dates listed below:

<u>Name</u>	<u>Title</u>	<u>Hire /Term</u>	<u>Reason</u>
Julia Jarvis	Spec Ed	08/04/22 to 06/22/24	Resigned
Taylor Serwon	AIS	01/25/21-to 06/21/24	Resigned
Stacey Ortner	AIS	01/03/23 to 06/21/24	Performance

**WESTMINSTER COMMUNITY CHARTER SCHOOL
BOARD MEETING
AUGUST 14, 2024 MINUTES**

Lauren Koons	2 nd Grade	10/19/23 to 06/21/24	Workforce Restructure
Allison Swatsworth	5 th Grade	11/27/23 to 06/21/24	Workforce Restructure
Mattie Cobb	Teacher Asst	01/31/79 to 06/21/24	Retired

2024 – 037 CONTRACT WITH DOYLE SECURITY. Resolved: That the contract with Doyle Security to expand the existing CCTV system with a new NVR and add 10 cameras be approved. The cost for this project is \$11,937.

2024-038 AGREEMENT WITH HEARTLAND SCHOOL SOLUTIONS. Resolved: That the agreement with Heartland School solutions to provide Mosaic software and menu planning for the 2024-25 school year be approved. The cost for this program is \$2,845.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 11:54 a.m.

Respectfully submitted,

Amy J. Mesi

Board Secretary