

**WESTMINSTER COMMUNITY CHARTER SCHOOL
AGENDA FOR BOARD MEETING TO BE HELD ON
WEDNESDAY, APRIL 24, 2024 AT 3:30PM
Location – Westminster Community Charter School**

- 1) Call meeting to order
- 2) Review 03-27-24 Minutes
- 3) Public Comment Period
- 4) Instructional Leadership Team **{All}** 3:30pm-3:45pm
- 5) Principal Report **{Gerchman}** 3:45pm-4:00pm
- 6) Advisory Board Committee Updates 4:00pm-4:10pm
 - Academic
 - Finance
 - Governance
 - School Culture
- 7) Financial Update **{Ferrino}** 4:10pm-4:25pm
 - ARPA Update
- 8) Consider the adoption of the following resolutions:

2024 – 012 WESTMINSTER COMMUNITY CHARTER SCHOool
WORKPLACE VIOLENCE PREVENTION PROGRAM.

2024 – 013 CHANGE TO 2023-24 CALENDAR.

2024 – 014 CONTRACT WITH THE READING LEAGUE.

2024 – 015 APPROVAL OF VENDOR LIST.
- 9) Other Business **If required**

**WESTMINSTER COMMUNITY CHARTER SCHOOL
BOARD MEETING
APRIL 24, 2024 MINUTES**

In attendance at the Board meeting were:

Terenda Brown
Rita Eisenbeis
Rosalyn Taylor

- Chair Eisenbeis called the meeting to order at 3:30p.m.
- The March 27 minutes could not be approved (no quorum)
- **Public Comment Period** – Corey Wilson shared that 7th grade student Justin Jones who is a member of Breaking Barriers and Erie County Restorative Justice Coalition recently attended a Buffalo BBOE listening session. He spoke eloquently to all three questions posed and was commended by BOE members. He was asked what Buffalo Public School he attended, and he said, “I don’t attend BPS, I go to Westminster Community Charter School!”
- **Instructional Leadership Team Update** – updates included an overview of what the team is/is not, the three committees that comprise ILT (calendar, schedule, interview), action planning techniques and how the team uses them to provide feedback received from staff to administration.
- **Principal Report** – updates included grade level NYS assessment prep and testing, NYSED assessment prep across all grade levels, year-to-date discipline numbers and incident types, suspension data, current enrollment numbers by grade level, current and future recruitment efforts, status update on home visits to chronically absent students, summer professional development plan and finally quick stats on enrollment, disciplinary actions, attendance, and staffing.
- **Advisory Board Committee Updates**
Academics – committee lead reviewed key items from their meeting provided in the board packet
Finance – committee lead reviewed key items from their meeting provided in the board packet
Governance – no meeting held this month
School Culture – committee lead reviewed key items from their meeting provided in the board packet
- **Financial Update** – Laura Ferrino presented on the status of the ARPA grant and reviewed the following financial reports: summary balance sheet as of March 31, 2024 and July 1, 2023 to June 30, 2024 actual vs. budget year to date.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Amy J. Mesi

Board Secretary